



School of Business | Camden

RSBC-SCHOLASTIC STANDING COMMITTEE (SSC) REINSTATEMENT APPEAL FOR DISMISSED STUDENTS

COMPLETE ONLY IF YOU HAVE BEEN ACADEMICALLY DISMISSED

Students who have been academically dismissed from the University are not reinstated until they have produced evidence that they can further pursue academic work satisfactorily. The University normally requires that students improve their cumulative grade-point average (through work in Summer Session) to a level which would have precluded drop action. Each case is considered on its merits.

If you have completed course work at a different institution, you are required to submit official transcripts to the Academic Services Office to be reviewed as part of your reinstatement application packet.

Reinstatement is often denied to those students, who have such a low cumulative grade-point averages that ultimate graduation appears highly improbable. Please be reminded that only grades earned within University will be included in the Rutgers cumulative GPA. **A second drop is final and not subject to appeal.**

NOTE: If the Scholastic Standing Committee decides in favor of reinstatement, this decision applies to the **RSBC only**.

Complete the form below and all questions on the reverse side. Be certain to sign and date this form, prior to submission. (please type or print legibly)

Name _____ (Maiden Name: _____)

Address _____

City, State _____ Zip Code _____

Email: _____

Phone #: H _____ W _____ C _____

When did you last attend Rutgers SBC? _____

Sign to certify that the information you provide on this form is both true & accurate:

Student Signature & Date

RUID Number

Submission Deadlines:

Fall Reinstatement is August 15th.

Spring Reinstatement is December 15th.

INSTRUCTIONS

Your petition (statement) for reinstatement should answer all the following questions and submitted along with this form to: RSBC Scholastic Standing Committee, C/O Academic Services Office, 227 Penn Street, Camden, NJ 08102.

The petition deadline for Fall Reinstatement is August 15th and December 15th for Spring Reinstatement.

RUID _____ Date: _____

DO NOT PUT YOUR NAME ON YOUR STATEMENT

1) **On a separate sheet**, describe the circumstances, which adversely affected your academic performance when you attended Rutgers-Camden. Personal matters can be discussed in confidence with the Academic Services Staff, by scheduling an appointment with the Academic Services Office (856-225-6216).

2) What evidence do you have that you can now do satisfactory work at Rutgers-Camden? Please attach/forward an **official transcript** of any college courses taken since leaving Rutgers.

3) Describe your academic plans if you are reinstated to Rutgers-Camden:

1. Intended schedule (check all that apply):

Day classes ___ Evening classes ___ Full-time ___ Part-time ___

Fall Semester ___ Spring Semester ___ Summer Session ___

2. Intended Major/Program: _____

3. Are there specific courses you hope to take if reinstated?

4. How many hours per week do you intend to work while attending classes?

Scholastic Standing Committee Reinstatement Decision Page

RUID

DO NOT WRITE BELOW THIS LINE

For Office Use Only

Date Processed: _____

DECISION: Accepted _____ Denied _____ Deferred _____

Continued Probation (CP) Conditions:

1. Must achieve at least **2.500** semester GPA.

2. May enroll in no more than **12** credits, upon approval.

_____ 3. Must repeat the following course (s):

a) _____

b) _____

c) _____

d) _____

_____ 4. Must fulfill new Graduation Requirements .of the _____ catalog

_____ 5) Comments

RSBC, SSC Authorization: Print & Sign Name

Date