

APPEAL FOR ACADEMIC FORGIVENESS

(Complete only if you have not been enrolled at Rutgers University for ten or more consecutive semesters.)

Academic Forgiveness Policy (Effective September 2009)

Students who have under a 2.00 cumulative grade point average and who have not been enrolled at any Rutgers University undergraduate division for at least ten successive semesters may be eligible for academic forgiveness from one entire term of coursework or 12 total credits of coursework. Courses that are granted forgiveness will still have the original grade appear on the student's transcript; however, the grades for these courses will not factor into the student's cumulative grade point average. An e-credit prefix will be placed on the transcript which notes that academic forgiveness has been granted for the course.

PART I (please print or type)

FIRST NAME _____ MIDDLE INITIAL _____ LAST NAME _____

NAME WHEN LAST ENROLLED (IF DIFFERENT FROM ABOVE) _____

ADDRESS LINE 1 _____

ADDRESS LINE 2 _____

CITY _____ STATE _____ ZIP _____

PHONE 1 _____ PHONE 2 _____

EMAIL _____

Intended Major(s):

Accounting (010)

Marketing (630)

Finance (390)

Business Administration Off-Campus (135)

Management (620)

Business Administration Online (135P)

By signing below you certify that the information provided on all parts of this appeal are accurate:

Signature

Rutgers University ID Number (RUID)

PART II (please print or type) **RUID:** _____

When were you last enrolled at Rutgers University? Term _____ Year _____

For which term are you applying for forgiveness? Term _____ Year _____

If you are instead applying for Forgiveness for 12 credits from various terms, please list the courses below:

Course Title _____ School# _____ Subject# _____ Course# _____ Term _____ Year _____ Credits _____

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Course Title _____ School# _____ Subject# _____ Course# _____ Term _____ Year _____ Credits _____

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Course Title _____ School# _____ Subject# _____ Course# _____ Term _____ Year _____ Credits _____

Return the completed appeal form to:
RSBC Scholastic Standing Committee
c/o Academic Advising Office
2nd Floor Business & Science Building
227 Penn Street
Camden, NJ 08102-1656
acadsvcs@camden.rutgers.edu

DO NOT WRITE BELOW THIS LINE

SSC DECISION & CONDITIONS

DENIED _____

APPROVED _____

CONDITIONS

- **Must meet with Academic Services Staff monthly during 1st term of enrollment.**
- **Must fulfill current curricular _____ requirements.**
- **Must achieve at least 2.5000 term average.**
- **May enroll in no more than 12 credits in 1st term of enrollment.**
- **Must repeat the following course(s)**

Authorized Signature

Date

PART III INSTRUCTIONS

Submit a one (1) page typed statement into the form below or on a separate sheet. Use your RUID and do not include your statement. Describe the compelling circumstances for your appeal and attach supporting documentation as needed.

PART III: STATEMENT OF APPEAL FOR ACADEMIC FORGIVENESS

Date _____

RUID _____