

PERMISSION FOR ACADEMIC OVERLOAD FORM

FALL/SPRING CREDIT LOAD

- Current students may enroll in 1 – 19 credit hours without additional permission.
 Students who wish to take more than 19 credits must meet the following requirements and obtain permission as detailed below:
- Enrollment in 19.5 – 22 credit hours requires a cumulative grade point average of at least 3.00.
- Enrollment in 22.5 – 25 credit hours requires a cumulative grade point average of at least 3.50.

SUMMER/WINTER CREDIT LOAD

Summer Session

- Current students may enroll in up to 12 credit hours without additional permission.
 Students who wish to register for more than the permissible credit loads must meet the requirements listed below and obtain permission as detailed below:
- Enrollment in 13-17 credit hours requires a cumulative grade point average of at least 3.00.
- Enrollment in 18 or more credit hours requires a cumulative grade point average of at least 3.50

Winter Session

- Current students may enroll in up to 4 credit hours without additional permission.
- Enrollment in 5 or more credit hours requires a cumulative grade point average of at least 3.50.

PLEASE NOTE

- **First semester** students will not be approved for course overloads.
- **Graduating seniors** who do not meet the cumulative grade point average requirements, *but have at least a 2.00 cumulative grade point average*, may be approved for an overload if they need such a schedule in order to graduate at the end of the semester in question.
- **College of Arts & Sciences** students must seek permission from their CCAS Advising Dean for Fall/Spring overloads up to 22 credit hours, Summer overloads up to 15 credit hours, and Winter overloads up to 6 credit hours. *Requests for overloads above these thresholds require approval of the [CCAS Associate Dean for Undergraduate Education](#).*
- **School of Business** students must seek permission from their [academic advisor](#) for Fall/Spring overloads up to 22 credit hours, Summer overloads up to 15 credit hours, and Winter overloads up to 6 credit hours. *Requests for overloads above these thresholds require approval of the [RSBC Associate Dean for Undergraduate Education](#).*
- **School of Nursing** students must seek permission from their [academic advisor](#).

By requesting an overload, I agree that I have met all of the above criteria.

Student Name	RUID	School Code
Signature	Rutgers E-mail	Telephone #
Course Title and # of Credits	Registration Index #	Term/Year for Overload
Current # of Registered Credits	Total # of Credits Requesting	Special Permission Number (if applicable)

For Office Use Only

Approved Denied

Advisor/Assistant Dean/Associate Dean Name

Signature

Date