

## APPEAL FOR ACADEMIC AMNESTY

Complete only if you have not been enrolled at Rutgers University for seven or more consecutive years

### Eligibility

- This program is available to students who have not enrolled in any Rutgers University coursework for a period of at least seven (7) consecutive years.
- Prior to awarding amnesty, a student accepted into the Academic Amnesty Program must demonstrate academic proficiency by completing at least 24 new Rutgers credits with a cumulative grade point average of 2.500 or higher and no single grade of D or F, within the first year of fulltime enrollment or within 2 years of part-time enrollment.

### Conditions

- Program participants must be re-enrolled in the RSBC and matriculating for an RSBC degree.
- Previously dismissed students will be conditionally readmitted to RSBC, pending the review and approval of the RSBC Scholastic Standing Committee (SSC) and subject to the SSC enrollment conditions.
- Proficiency requirements must be satisfied within one (1) year (fall, winter, spring, and summer) of full time study or within two (2) years of part time study.
- Students who do not satisfy the 24 credit, 2.500 GPA proficiency requirements will be denied inclusion in the Academic Amnesty program.
- All students must satisfy the RSBC residency requirement, as stated in the current catalog. Proficiency coursework may be counted toward residency.
- Under the Academic Amnesty program, students are excluded from participating in the RSBC Repeat Course and Forgiveness policies.
- Students may apply for Academic Amnesty only once, and once amnesty has been granted, the student may not at a later time ask for amnesty to be rescinded or modified. For example, if a student has been granted academic amnesty, they may not at a later time request degree credit for E-credited courses or request that grades from J-credited courses be computed in the grade point average.

### If Academic Amnesty is approved

- All prior Rutgers course work will be treated as if it was transferred from an institution outside of the Rutgers University system. Students will retain credit for prior Rutgers course work with grades of C or better, but none of these grades will be calculated into the grade point average. The grade points and degree credit earned for grades of D and similarly grades of F will be removed and will NOT be calculated into the grade point average. A student's grade point average will include only grades earned after academic amnesty has been granted, including grades earned during the proficiency period.
- All previous Rutgers grades of F and D will be "E-credited," exclusive of grades awarded as a result of judicial action. These will be reviewed on a case-by-case basis. The symbol "E" preceding course credit indicates that no credit is earned toward the degree and no grade is computed in the cumulative grade-point average. These courses **cannot** be used to fulfill any major, minor, or general education degree requirements.
- All previous grades of C or better will be "J-credited." The symbol "J" preceding course credits indicates that those credits are earned toward the degree, but the grade is not computed in the cumulative grade-point average. These courses may be used to fulfill major, minor, and general education degree requirements.

**By signing below you certify that the information provided on all parts of this appeal are accurate:**

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Student Signature

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Rutgers University ID Number (RUID)



**PART I (please print or type)**

FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_ LAST NAME \_\_\_\_\_

NAME WHEN LAST ENROLLED (IF DIFFERENT FROM ABOVE) \_\_\_\_\_

ADDRESS LINE 1 \_\_\_\_\_

ADDRESS LINE 2 \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE 1 \_\_\_\_\_ PHONE 2 \_\_\_\_\_

EMAIL \_\_\_\_\_

**PART II (please print or type)**

Were you previously dismissed from Rutgers? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you spanned a time period at least seven consecutive years wherein you were not enrolled in any courses at Rutgers? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what was the time frame? Between \_\_\_\_\_ and \_\_\_\_\_

When were you approved to reenroll at RSBC? Term \_\_\_\_\_ Year \_\_\_\_\_

Have you completed at least 24 new Rutgers credits with a cumulative grade point average of 2.500 or higher and no single grade of D or F, within your first year of fulltime enrollment or within 2 years of part-time enrollment?

If so, please list the courses below:

Title \_\_\_\_\_ School# \_\_\_\_\_ Subject# \_\_\_\_\_ Course# \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_ Credits \_\_\_\_\_ Grade \_\_\_\_\_

Title \_\_\_\_\_ School# \_\_\_\_\_ Subject# \_\_\_\_\_ Course# \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_ Credits \_\_\_\_\_ Grade \_\_\_\_\_

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Title \_\_\_\_\_ School# \_\_\_\_\_ Subject# \_\_\_\_\_ Course# \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_ Credits \_\_\_\_\_ Grade \_\_\_\_\_

## **PART III: STATEMENT OF APPEAL FOR ACADEMIC AMNESTY**

Type a written statement of 1 page or less into the form below (or type on a separate sheet) —Do Not include your name on your typed statement. Describe the compelling circumstances for your appeal and attach supporting documentation as needed.

Date \_\_\_\_\_

RUID \_\_\_\_\_

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**Return the completed appeal form to:**

[acadsvcs@camden.rutgers.edu](mailto:acadsvcs@camden.rutgers.edu)

**DO NOT WRITE BELOW THIS LINE**

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**SSC DECISION & CONDITIONS**

**DENIED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_

**CONDITIONS**

\_\_\_\_\_ **Must achieve at least \_\_\_\_\_ term average.**

\_\_\_\_\_ **Must repeat the following course(s)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Must fulfill current curricular requirements.**

\_\_\_\_\_ **Must meet with Academic Services Staff monthly during 1<sup>st</sup> term of enrollment.**

\_\_\_\_\_ **May enroll in no more than \_\_\_\_\_ credits in 1<sup>st</sup> term of enrollment.**

\_\_\_\_\_ **Additional Conditions per Scholastic Standing Committee:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Authorized Signature**

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**Date**